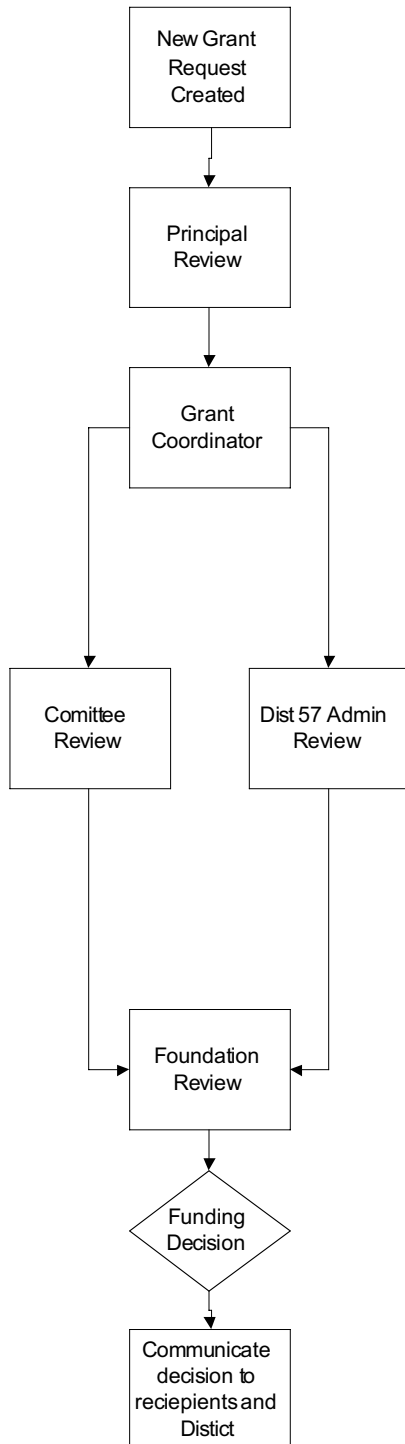




Grant Request Process



New Grant - Grant Request forms completed and submitted to appropriate school principal for review.

Principal Review - Principal has opportunity to review all submissions for quality and completeness (principals do not approve or reject submissions).

Grant Coordinator - Foundation Grant Coordinator picks up all Grant Requests from school principals. Grant Requests are divided into grant categories (e.g., Wellness, Curriculum and Technology) for sub-committee and District 57 review.

Committee Review - Foundation sub-committee reviews requests and performs any follow up with requestor prior to Foundation review.

District 57 Admin Review - District 57 administration reviews proposals for

- (a) Consistency with curriculum, where appropriate;
- (b) Consistency with District's technology platform and plan;
- (c) Confirm that subject of Grant Request is not covered already by an existing or imminent budget item;
- (d) Any other major concerns or issues the Administration may have with a Grant Request

Foundation Review - Full Board meeting at which sub-committees present Grant Requests and recommend Board action.

Funding Decision - Full Board votes on Proposals.

Communicate decision to recipients and District